

OUTER NORTH EAST COMMUNITY COMMITTEE

MONDAY, 10TH DECEMBER, 2018

PRESENT: Councillor G Wilkinson in the Chair

Councillors N Buckley, S Firth, P Harrand,
N Harrington and M Robinson

30 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

There were no appeals against the refusal of the inspection of Documents.

31 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC

There were no items identified where it was considered necessary to exclude the press or public from the meeting due to the confidential nature of the business to be considered.

32 LATE ITEMS

There were no items of business identified

33 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors: D Cohen, A Lamb and R Stephenson

34 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

There were no declarations of any disclosable pecuniary interests.

35 OPEN FORUM

In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for Members of the Public to make representations or to ask questions on matters within the terms of reference of the Community Committee.

On this occasion, there were no matters raised under this item by Members of the Public.

36 MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting held on 17th September 2018 were confirmed as a true and correct record.

37 MATTERS ARISING FROM THE MINUTES

- (i) Leeds District Neighbourhood Policing Enhanced Model (Minute No.23 (i) referred). With reference to the previous meeting and the Query raised by Members as to whether the Leeds District was receiving its fair share of Police Officers, “there was a suspicion that other authorities were getting more”. Members asked if details of Police numbers for each authority in the West Yorkshire area going back 5 years to the present day could be provided.

An assurance was provided that the requested information would be provided/ circulated to Members of the Committee.

The Localities Officers confirmed that the requested information had been received and circulated

- (ii) Community Committee Appointments 2018/19 (Minute No. 23 referred) – At a previous meeting Councillor Buckley said that he had been appointed as the Community Committee’s Champion for Health & Wellbeing. He understood meetings were held on a quarterly basis but to date no invitation to attend a meeting had been received.

The Chief Officer, Access & Care Delivery, Adult Social Care was in attendance at the meeting (in connection with a separate agenda item) and offered to contact the Director of Public Health with a view to him providing the required response.

In providing an update, the Localities Officer said that Public Health had undergone a restructure and that there were previously four Health and Wellbeing partnerships in East Leeds, this was now reduced to two networks focusing on the 10% most deprived neighbourhoods in East Leeds, covering the Inner East and Inner North East areas. It was understood that the Moor Allerton Partnership previously served as a forum for health and other topics within the Outer North East but meetings for this had since ceased.

The Area Leader added that there had previously been meetings for all three Health and Wellbeing Champions in the East North East of Leeds and agreed to support the Localities Officer to look into whether these were still taking place and to identify a suitable mechanism for the Health and Wellbeing Champion to undertake his role.

Councillor Buckley said it was unsatisfactory to be “cut off without notice” and requested if inquiries could be made as to

who made the decision to exclude representation from the Outer North East Area

The Localities officer confirmed the requested inquiries would be made.

- (iii) Economic Development (Minute No.24 referred) – With reference to the previous meeting and the deferral of this item to a later date due to the unavailability of the new Chief Officer for Economic Development.

In providing an update the Localities Officer said the Chief Officer for Economic Development, Eve Roodhouse would instead now attend a meeting of the Chair's Forum

- (iv) Strength Based Social Care Across the City (Minute No.25 referred) – With reference to the previous meeting and the request by Members to receive the following details:

- The contact details for officers working in the Neighbourhood Teams (Team Profiles - 3 areas, 14 Team Managers)
- The staffing formula for the Neighbourhood Care Management Team taking into account population for the area and the number of people aged over 70 years of age.

In providing a response the Localities Officer said:

In terms of contact details for the Team Managers within the Neighbourhood Teams the route for Elected Members was through the Director of Adults and Health in the first instance or in the case of new referrals, customers to be advised to go directly to the contact centre.

In respect of the staffing formula, Members were informed that teams were staffed according to demand and it was this that affected the number and skills mix of staff that were required.

The Localities Officer also confirmed that Scholes Library was also being investigated as a possible Talking Point location.

38 Neighbourhood Planning - Update

The Neighbourhood Planning Officer submitted a report which provided an update on the neighbourhood planning activity in the Outer North East area of the city.

Ian Mackay, Neighbourhood Planning Officer, City Development addressed the Committee providing an update and commentary on the following:

Made Neighbourhood Plans in Outer North East:

- Alwoodley
- Bardsey-cum-Rigton
- Barwick in Elmet and Scholes
- Boston Spa
- Clifford
- Collingham
- Linton
- Thorp Arch
- Walton

Alwoodley

It was reported that discussions had been taking place between Officers, Members and the Parish Council. The Parish Council was considering a Selective Review of the Neighbourhood Plan and would be looking into this further early in 2019.

Members were informed that a Selective Review was an unusual situation, very few had been undertaken. It would be for the Examiner to decide if the Parish Council were seeking a significant policy change, if yes a second referendum would need to take place. Currently awaiting a decision from the Parish Council as to how to proceed.

Walton

Stage: Made

- The Walton Neighbourhood Plan went to a referendum on Thursday 20th September. The referendum results were as follows:

Response	Votes
Yes	106 (90.6%)
No	11 (9.4%)
Turnout	67.6%

- The Plan was subsequently made by the Council on 24th October 2018 and would be used to help determine planning applications in the Walton Neighbourhood Area.

Scarcroft

Stage: Examination

Terry Heselton had undertaken the independent examination of the Scarcroft Neighbourhood Plan. The examiner's report recommended that subject to proposed modifications being made, the Plan could proceed to a referendum.

- A Decision Statement would be published shortly that would set out the examiner's recommended modifications and the Council's response.
- It was anticipated that the Referendum could take place in mid-February 2019.

Bramham-cum-Ogglethorpe

Stage: Post-Examination

- Chris Collison had undertaken the independent examination of the Bramham Neighbourhood Plan. The examiner's report recommended that subject to proposed modifications being made the Plan could proceed to referendum.
- A Decision Statement had been published that sets out the examiner's recommended modifications and the Council's response. It also agreed that the Plan could proceed to a referendum.
- It was anticipated that the Referendum could take place in mid-February 2019, on the same date as the Scarcroft Referendum.

Aberford and District

Stage: Examination

- Ann Skippers had been appointed to undertake the examination on the draft Neighbourhood Plan.
- Due to an EU Court of Justice Judgement which officers updated on at the previous Committee Meeting, the examination of the Aberford Neighbourhood Plan had been delayed. Officers would update Members as the examination process moves forward and would continue to liaise with the Parish Council to resolve this issue.

Wetherby

Stage: to be Submitted for Examination

- Terry Heselton had been appointed as the independent examiner for the Plan.
- The Town Council would be submitting the Plan shortly, officers had been working with the Town Council in order to finalise the neighbourhood plan submission documents.

Other Neighbourhood Plans in Preparation

- **Shadwell** Parish Council conducted Pre-Submission Consultation on their Neighbourhood Plan between 22nd October and 3rd November. Officers would be attending the next Steering Group meeting to discuss the representations made to the consultation and to advise on next steps. It is anticipated that the Plan will be submitted early in the new year.

- **East Keswick** Parish Council are currently re-drafting their Plan and were going to conduct the Pre-Submission Consultation early in 2019. Officers would be meeting with the Parish Council in late November to advise on the consultation process. Officers had provided a significant amount of mapping support in order to help with the preparation of the draft Plan.
- **Thorner** Parish Council had resolved to continue working on the NP with the support of officers. Officers were in regular contact and were providing support with mapping, evidence and re-drafting of the NP document. The Steering Group were going to conduct some informal consultation on the early draft Plan in December.

The Chair thanked the Neighbourhood Planning Officer for his attendance and for providing the latest information available.

RESOLVED – That the update on neighbourhood planning activity be noted and welcomed

39 Universal Credit - Presentation

The Chair introduced and welcomed Allison Long, Partnership Manager, Department of Work and Pensions and Pamela Parker, Area Housing Manager, Resources & Housing.

Allison Long provided an overview of what and how the changes would affect people in Leeds.

Members were informed that this was the biggest welfare change for 60 years with Universal Credit replacing 6 welfare benefits:

- Income related Employment and Support Allowance
- Working Tax Credits
- Income Support
- Child TAX Credits
- Income based job seekers allowance
- Housing benefit

Claimants would receive one payment, paid monthly, for people in and out of work, use of PAYE for real time information (RTI).

Members were made aware of:

- When do you claim Universal Credit
- The Claimant Journey
- Universal Credit is a simplification of the benefit system
- A pathway to opening up work
- The 2017 Autumn Budget changes continue to define the benefit itself
- The 2018 Autumn Budget changes/ consolidates the direction of travel
- Assisted Digital Support/ how to make a claim
- Supporting claimants with complex needs

- Alternative Payment Arrangements

Commenting specifically about the service operating in the Outer North East area, Pamela Parker, Area Housing Manager, said to date there were 50 claimants in the area: Alwoodley 28, Harewood 6 and Wetherby 16.

Assistance/ support had been delivered as follows:

- Advice & Guidance provided – 19
- Standard Offer of assistance – 13
- Alternative Payment Arrangements in Place. (APA) – 15
- Customers where contact needed to be made – 18

Members were informed that Housing Leeds provided support to tenants to make the claim and ensure longer term support was in place to allow them to sustain their claim. It was also noted that there was an “Enhanced Service” for individuals / families who presents themselves as having:

- Limited or no access and or ability to use online services
- Numerous outstanding financial liabilities and may not have bank account and may have budgeting needs
- Have significant or multiple declared support needs
- Significantly Impacted by Benefit Cap
- Possession action in place (Had court hearing date due or Possession Order in place)

Members raised the issue of sanctions (many claimants suggesting payments were delayed due to sanctions) and queried where information on sanctions could be obtained.

In responding Allison Long together with her colleague Simon Betts from the Department of Work and Pensions said they both could supply information on sanctions.

The roll out of Universal Credit, when would it be completed.

Members were informed that Universal Credit should be completed by 2023.

Within the presentation, help and advice could be obtained from the local Job Centre. For residents of the Outer North East area where was the nearest Job Centre located.

Members were informed that the nearest Job Centre was located in Seacroft for residents of the Outer North East area.

The Chair thanked Allison Long and Pamela Parker for their attendance and presentation commenting it was interesting and informative.

RESOLVED – That the contents of the presentation be noted.

40 Youth Work Review

The Chair introduced and welcomed Andrea Richardson, Head of Service Learning for Life, Children & Families and Kate Sibson, Head of Commissioning, Children's & Families who spoke on the findings of the Youth Work Review and the recommended option for future commissioning arrangements.

In addition to the main report the following documents were appended for information/ comment of the meeting:

- Budget breakdowns for 2018/19 (Current) and 2020/21 (post review)
- Needs Analysis – population, persistent absence, attainment, NEET, youth crime

Kate Sibson, Commissioning Manager, explained the background to the report and the main issues to be considered which included the following:

- The current services that were provided
- The findings of the review
- Nine conclusions were brought forward based on the data and feedback from the consultation (These conclusions formed the basis of the proposed commissioning model)
- The recommended Commissioning Model
- The perceived benefits of the proposed commissioning model
- The role of the Community Committee
- Next steps
- Interim arrangements

Referring to the Outline Youth Work Budget (Table 2) and the Transitional Youth Inclusion Commission allocation of £10,451, Members queried if this sum was for all three wards.

Members were informed that the sum of £10,451 was the total allocation for all three wards. The intention was to target resources to areas where they were most needed (Cranmers and Lingfield estates for example)

Members queried if resources could be targeted to particular areas.

In responding Members were advised that there would be a city wide commissioning process and anyone could bid. One suggestion was to approach consortiums with local knowledge to identify areas of greatest need.

Members suggested that in the past the Moor Allerton Partnership had provided such local knowledge.

The Chair thanked Andrea Richardson and Kate Sibson for their attendance and presentation suggesting Members appeared to be supportive of the recommended future commissioning arrangements

RESOLVED –

- (i) That the contents of the report be noted
- (ii) To support the recommended future commissioning arrangements

41 Community Committee - Update Report

The Area Leader submitted a report which provided an update on the Work Programme for the Outer North East Community Committee

The following document was appended to the report for information/ comment of the meeting:

- Christmas Bin Collections - 24th December to 6th January 2019 (Appendix 1 referred)

Grace Lawrenson, Localities Officer, presented the report and highlighted the main issues which included:

- The Environmental Sub Group held on 18th October 2019
- Changes to Bin Collection over the Christmas period
- Parish and Town Council Forum held on 22nd November 2018
- Boston Spa Weekend – Live music and activities run by Boston Spa Parish Council
- Wetherby Festival – A three day festival of arts, cultural and Community activities held between 12th - 14th October 2018
- Moortown West Christmas Light Switch On - 8th December 2018
- Social Media presence on Twitter and Facebook

RESOLVED – That the contents of the report be noted

42 Outer North East - Finance Report

The Area Leader submitted a report which provided an update on the current position of the Outer North East Community Committee's budgets and set out details of applications seeking Wellbeing Revenue Funding and Youth Activity Funding.

Appended to the report were copies of the following documents for information / comment of the meeting:

- An explanation on capital funding and eligible schemes (Appendix A referred)
- The current CIL Neighbourhood Fund balance for Town and Parishes with a Neighbourhood Plan (Appendix B referred)

- Guidance on CIL (Appendix C referred)
- Applications seeking Wellbeing Revenue Funding (Appendix D referred)
- Applications seeking Youth Activity Funding (Appendix E)

Grace Lawrenson, Localities Officer, presented the report and responded to Members comments and queries.

Detailed discussion ensued on the contents of the report together with the appendices which included:

- Available funding for the current financial year.
- Clarification around some of the projects seeking financial assistance.

RESOLVED –

- (i) To note the current budget position for 2018/19.
- (ii) To note the CIL Neighbourhood Fund balance for the Outer North East Community Committee as referred to in paragraph 9 of the submitted report
- (iii) To note the CIL Neighbourhood Fund balance for Towns and Parishes with and without a Neighbourhood Plan as detailed in paragraph 10 of the submitted report
- (iv) That the following projects requesting Wellbeing Funding/ Youth Activity Funding be determined as follows:

Project	Organisation	Amount Granted (£)
Group Activities	Moortown West Residents Association	Application supported in full - £600
Cinema Club	Shadwell Village Hall	Application supported by MICE Funding £1,438
Boston Spa Bowling Club Extension	Boston Spa Bowling Club	Application supported in full with additional £10,000 due to being unable to secure other funding - £16,815 (Wellbeing Revenue £6815 and CRIS £10,000)

Wetherby Development Fund	War Member Project	£10,000 Wellbeing revenue funding be added to the project pot
Clifford Village Hall Extension	Clifford Village Hall	Deferred pending further discussions
Cricket Coaching	Scarcroft Cricket Club	Application supported in full £1440
Pitch Hire	Wetherby Athletics Ladies FC	Application supported in full £782

- (v) To note that no applications had been approved since the Community Committee in September 2018 under the delegated authority of the Director of Communities and Environment

43 Date and Time of Next Meeting

RESOLVED – To note that the next meeting of the Committee will take place on Monday 11th March 2019.

(All meetings to commence at 5.30pm, venue to be confirmed at a later date)